

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Meeting of the Parish Council to be held on

Tuesday 16th July 2024, at 7.15 pm in the Old School

Carol Hackett

Carol Hackett - Parish Clerk

Please note that this meeting will be recorded by the Parish Council for administration purposes; these recordings are retained for a maximum of 6 months and then deleted

	AGENDA ITEM
24/25-38	Declaration of acceptance of office To receive the Declaration of Acceptance of Office from newly co-opted Parish Council members Duncan Poole and Suzanne Morrison, or if not then received, to decide when they shall be received
24/25-39	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
24/25-40	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
24/25-41	Parish Councillor vacancies To consider any applications received for the existing Parish Councillor vacancies (members of the public will be asked to leave the room during the discussion of this item)
24/25-42	Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation
24/25-43	Minutes of Council meeting/s a) Meeting of the Parish Council held on the 25 th June 2024 - To confirm and sign as a correct record the minutes b) Joint Liaison Meeting (JLC) held on the 10 th July 2024 – To note meeting minutes, ask any questions arising from the minutes, receive any updates, and consider any matters as necessary – to include: i. To consider request from Community Hall Trust for contribution towards cost of electricity to run lights in top Community Hall carpark
24/25-44	Wiltshire Councillor Report
24/25-45	Parish Council Management and Governance a) Parish Council Facebook page – Appoint additional Admin support person b) To appoint Parish Council representative for Market Lavington Community Hall Trust c) Parish Council Standing Orders – To consider for approval and adoption of document as reviewed at June Parish Council meeting d) Handling Staff Matters i. Consider for approval Parish Council Disciplinary and Grievance policies ii. Allocate line managers for Parish Council employees e) Councillor training – To agree date and method of training

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	<ul style="list-style-type: none"> f) To appoint membership of each Parish Council committee, to include new Staffing Committee g) To elect Chairman of 'Finance' Committee for the coming year h) Footpaths Working Group – Review Terms of Reference
24/25-46	<p>Land at Elisha Field, Drove Lane – Lease between Market Lavington Parish Council and The Trustees of 1st Lavington Sea Scout Group To receive any updates and consider matters as necessary</p>
24/25-47	<p>Finance</p> <ul style="list-style-type: none"> a) To receive and consider financial reports – receipts and payments details for June 2024 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date b) To approve payment of 'card / online Payments' for July 2024 c) Parish Council Lloyds Bank 6-month fixed rate deposit of £20,000 matured 27/6/24 – Consider options for making new investment
24/25-48	<p>Highways / Maintenance issues in the village</p> <ul style="list-style-type: none"> a) Traffic calming at either end of the village – Update on current position, consider if further action necessary, and allocation of budget b) MLAV2 Footpath / riverbank slippage in Canada Woods – Update on current funding for slippage repairs, and consider if any other options available c) Any other updates d) New matters to report for Handyman contractor / Parish Steward (next visit 17th & 18th July) / Footpath, Amenity Land contractor / Wiltshire Council e) Two Acer trees – To agree positioning and purchase of trees as per request in will legacy f) Land on corner of St Mary's Road and Grove Road – consider impact of overgrown vegetation on visibility at junction, and agree any actions g) Spin Hill, Ledge Hill and Broadway – To consider request to review existing speed limits along this stretch of road
24/25-49	<p>Correspondence Received None – included within other agenda items <i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
24/25-50	<p>Planning applications, decisions, and any other planning issues</p> <ul style="list-style-type: none"> a) To note receipt of planning application received which has been considered at a Planning Committee meeting There were none. b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting <ul style="list-style-type: none"> i. PL/2024/05202 Manor House, Wick Lane. Replacement of part of the existing slate roof with new slates to match existing – No objection ii. PL/2024/04112 78/80 High Street. Removal of concrete pebble dash render to front and rear of 78-80 High Street. To be replaced with traditional lime render – No objection iii. PL/2024/04881 (tree works in a conservation area) 15 White Street. T1 & T2 – 2 X holly trees fell – No objections c) To receive and consider planning applications / appeal notifications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>) d) To note recent planning application decisions made by Wiltshire Council <ul style="list-style-type: none"> i. PL/2024/01634 11 The Ham. Two storey extension to front of property - Approve with Conditions

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	<ul style="list-style-type: none">ii. PL/2024/03461 Market Lavington Care Home, 39 High Street. Internal alterations to the existing care home comprising the conversion of 12 close care units to provide 9 units of ancillary staff accommodation - Approve with Conditionse) To review any matters referred to Planning Enforcementf) Neighbourhood Plan Review - Minutes from Introductory meeting held 26th June 2024 – To note meeting minutes, ask any questions arising from the minutes, receive any updates, and consider any matters as necessary
24/25-51	<p>Monthly Reports</p> <ul style="list-style-type: none">a) Friends of Canada Woods & Community Park Community Group (Cllr Fraser) –<ul style="list-style-type: none">i. Meeting held on 28/6/24 - To note meeting minutes, ask any questions arising from the minutes, receive any updates, and consider any matters as necessaryii. To review ideas put forward from contractor for woodland play equipment in Canada Woods, and receive feedback from local residentsiii. To consider and finalise details of the specific funding requests to be included within the grant application/sb) Youth Council (Cllr Taylor) To receive any updates, and consider any matters as necessaryc) Additional Sports Facilities Working Group (Cllr Stevens) – To receive any updates, and consider any matters as necessaryd) Vintage Meet 20th & 21st July 2024 (Cllr Stevens and Cllr Turner-Scott) – To receive any updates, and consider any matters as necessarye) Footpaths Working Group (Cllr Taylor) – To receive any updates, and consider any matters as necessaryf) Any other reports
24/25-52	<p>General Parish Matters</p> <p>Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>
24/25-53	<p>Adjournment for Public Participation (maximum of 5 minutes)</p> <p>Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation</p>
24/25-54	<p>Date of next Meetings</p> <p>Parish Council Meeting – Tuesday 17th September 2024</p>
24/25-55	<p>Closure of meeting</p>